

Minutes of the
Meeting of Riccall Parish Council
held on 16 November 2020
from 7.30 pm via Zoom

Attending: Cllrs Keen (Chairman), Adamson, Dawson, Marston, Morton, Nuttall, Owens, Rimmer, Sharp and Tatterton.

District Cllr Duggan, County Cllr Musgrave.

Glenda Brown-Admin Assistant, Sandra Botham-Clerk & RFO.

1 Apologies and Declarations of Interest

There were no apologies for absence given in advance of the meeting.

To consider the approval of reasons given for absence-none to consider.

A declaration of interest was made by Cllr Keen in item 13 on the agenda.

2 Minutes of the meetings of Riccall Parish Council held on the 19 October 2020 and an Extraordinary meeting of Riccall Parish Council held on 2 November 2020

Minutes of the meeting of Riccall Parish Council held on 19 October, including Private Session, were accepted as a true record and adopted.

Minutes of the Extraordinary Meeting of Riccall Parish Council held on 2 November were accepted as a true record and adopted.

3 Report of progress and updates since the last meeting

Cllr Musgrave reported on the next steps for local government re-organisation noting that NYCC and Selby DC both voted to submit their proposals to the Minister. NYCC favour the unitary option with a base in Northallerton from where all services would be provided. Selby DC propose to amalgamate with other local councils (including York) and form an East and West division. Both propose that County Council elections due in May 2021 are delayed until May 2022.

He also noted that he and Cllr Duggan are lobbying for funding to upgrade the Sustrans Cycle Track. Cllr Musgrave is also looking to fund the Resilience Group via the Locality Budget.

Cllr Duggan reported on the geographical area size that would be covered by the proposed unitary authority, as against the local proposal. He also reported that an Enforcement Officer had checked a development site on Station Road and a site on Selby Road and that progress will be monitored at both sites.

Updates from NY police have not been continued since PC Collins left the area. The on-line information did not have reports for October.

The Clerk gave an update on action taken and developments since the last meeting:

- Fly-tipping on Checker Lane, the first load was removed quickly by SDC contractors. The second load further down the lane was finally removed after chasing up via SDC. Cllr Rimmer was thanked for daily updates.
- The October CIL has been claimed.

- The Environment Agency were contacted regarding the alarm at the Landing Lane Depot, which had been reported as ringing permanently over 2 weekends. Direct contact details to report have now been provided.
- Area 7 have assessed tree roots lifting the tarmac surface on Carr Lane and work will be carried out to resolve this.
- Arriva Buses were contacted after parents reported concerns about single decker buses used on school routes which could not accommodate the number of children travelling.
- Area 7 have been contacted after residents requested parking restrictions for Dunelm Farm Close/Main Street junction for safety particularly when exiting the former.
- Grit bins were refilled last week except for one on Main Street (3/4 full) as it needs repositioning.
- Further enquiries regarding new website options continue.
- Street-light 61 on Carr Lane-the lamp has had to be replaced with additional costs for use of scaffolding for access.
- The Locality Budget Monitoring Report was completed & submitted to NYCC for the cycle rack and base.
- A meeting with SDC has been arranged via Cllr Duggan to promote Riccall including Sustrans' cycle track, walks and facilities for possible inclusion with the Selby Trails.
- The Woodland Trust trees have arrived.
- The insurers were contacted regarding WFH continuing long-term & any insurance implications.
- Thanks to Cllr Keen for sorting The Riccall Beacon, and to members for delivering.
- Following delivery of the Beacon, a number of streetlights' faults have been reported by residents and a resident also offered to clean park equipment. A nomination has been received for Youth of the Year, and also an interest in the councillor vacancy.
- The Annual Tree Survey has been completed and noted, including an issue on a Chestnut tree on Saunters Way green, which has been reported to SDC tree officer.
- It was confirmed that the Covid Action Group would be active during the current restrictions.

4 Matters from Public Participation

An enquiry had been made regarding progress for installing a new dog bin on Landing Lane. SDC had reported the delays from the contractors are due to lockdown.

5 Correspondence

5 (a) Correspondence requiring decisions:

NYCC response regarding A19. Cllr Musgrave reported that he had discussed this with the new Corporate Director of Business and Environmental Services and noted points in the response. Cllr Duggan also commented. It was agreed to progress this on the agenda of the December full council meeting.

YLCA/NALC Code of Conduct – further consultation by the Committee for Standards in Public Life (CSPL). Members decided not to make any comments.

A request for a donation from the Children's Air Ambulance.
A RESOLUTION was made to donate £100.

5 (b) Correspondence for information only:

Local Government Reorganisation from NYCC. Circulated and noted.

5 (c) Late Correspondence—to note only

None received.

Cllr Musgrave left the meeting at 8.06pm

6 Accounts November 2020

Payments for November 2020 were approved. The Clerk gave an update on the budget position and a bank reconciliation.

It was noted that the October CIL had been paid into the bank account and funds would be put into EMR once cleared.

7 Reports and Consultation

Cllr Dawson reported back from the meeting with Playdale to assess the timber equipment. Quotes will be submitted and placed on the agenda at the next appropriate meeting.

8 Planning

8(a) Planning applications granted by Selby DC

2020/0918/TPO: Work has **been AUTHORISED** for application for consent to crown thin by 20% to 1 no Copper Beech tree covered by TPO 6/2019 at Rose Cottage, 11 Church Street, Riccall.

8(b) To consider the following planning applications:

2020/1068/FUL: Installation of 2m high timber and new steel gates and resurfacing of existing track (retrospective)- Land off Riccall Mine Service Roads, Riccall. Lead Cllrs Keen and Marston.

Members considered the application and concerns raised by residents. Items on site were noted and Cllr Duggan noted that the Enforcement Officer had visited the site and was aware of concerns.

Lead cllrs recommended a no objection response to the current application, as submitted.

It was RESOLVED to accept the recommendation.

8(c) Other planning matters-late application

2020/1164/HPA: Loft conversion including three new rear dormers, Orchard House, Back Lane, Riccall. Lead Cllr Rimmer.

A recommendation was made for a no objection response to the application as submitted.

It was RESOLVED to accept the recommendation.

YLCA had sent an email regarding Planning Notices which are not going to be circulated to neighbours of planning consultations. Cllr Duggan will confirm the situation with Selby DC and report back.

9 Recreational / H & S update

It was noted that following the Extraordinary Meeting held 2 November, Cllr Dawson had withdrawn from taking the role of joint Health and Safety Lead. Cllr Marson had offered to carry out the full role. Members were in favour of this. Cllr Nuttall will arrange a hand-over.

The Clerk reported on matters that relate to the play equipment or sports field maintenance: Work has been completed to:

- Replace the bush and seat chain cover on the zip wire in time for school half - term.
- Replacement posts on fencing of Junior & Toddler areas-all that were identified in the timber report have now been replaced. Several damaged lats have also been replaced.

Outstanding work:

- To level entrance to 2 gates by fitting mats where soil has worn away.
- Deal with graffiti on the skatepark.
- Seat on frog see-saw to re-fit.

Recent new restrictions have been displayed on new signage on park areas and the gym equipment closed and some members expressed concern over this. Posters are also in notice boards and around the site. The website and face book have the information posted too.

It was noted that the grass seed has taken in the recently fitted basket swing matting.

10 Neighbourhood Watch

Cllr Rimmer gave an update regarding the group. Members had dwindled, the website no longer in use due to lack of views but the Face Book page is being used. The bank account has been closed and some members expressed concern over this. Support offered by PC Collins is not currently available.

It was RESOLVED that the Parish Council will support the group and help it to move on.

It was RESOLVED that Cllr Rimmer will lead on the Neighbourhood Watch Group.

11 Methodist Chapel

Cllr Owens reported on the circumstances resulting in a decision to close the Chapel and amalgamate with the Barlby and Osgodby Methodist Chapel. He noted the decision was made with regret from members who had worshipped there for a long time and will go forward to Circuit and District for further decisions. The Clerk will be notified of the decisions.

Cllr Duggan left the meeting at 8.52pm

12 Code of Conduct

Discussion took place as a refresher on the Code of Conduct. Reference was made to use of emails and to avoid expressing views or opinions prior to discussions in meeting as these should be entered into with an open mind and recorded in the minutes. Email is suitable for sending and receiving information but should not be used for discussion.

13 Festive lights

Following previous discussions to save electricity, a quote had been sought to upgrade the electrics on the village green for the lights. This is to fit a new consumer unit complete with RCBO's protecting each out-going circuit. The circuit that feeds the tree will be controlled via a time clock within the consumer unit in the feeder pillar. The quote is £492.00.

It was RESOLVED to accept the quote for carrying out the work.

It was agreed to set the timer 7.30am to 9.00am and then 3pm to midnight. This will accommodate school children seeing the lights on, while saving electricity. The lights will be turned on early December, dependant on the work being completed.

The Clerk noted that the Annual Tree Survey had reported that some of the wiring on the large Lime tree required loosening and that will be carried out in the previously agreed service with Acorn Lighting.

14 Delegated powers

Discussion took place regarding removal of powers delegated to the Clerk in March.

It was RESOLVED to remove the delegate powers.

The Clerk noted that a report of any delegated powers used would be made at the next Administration and Finance Committee meeting.

15 Minor Items for the next agenda

Cllr Dawson raised questions regarding draft minutes being passed to The Editorial Group. The practice has been on-going for many years and although carried out by The Editorial Group, it is a proof-reading exercise. The Group and the Clerk noted it was a valuable process and avoided members raising grammatical errors when accepting and adopting minutes.

The Clerk noted that the precept information from Selby DC is not likely to be available until late November/early December and it was agreed to postpone the Budget meeting until the information is available.

There was no need to take the meeting into Private Session.

16 Staff matters/private session

The Clerk reported that Appraisals had taken place remotely for the Litter Collector, Admin Assistant, and the Clerk. The appraisal for the Lengthsman is to be arranged.

The Chairman thanked those present and closed the meeting at 9.23pm.